

Westfield Township Board of Trustees

Regular Meeting
October 16, 2017

Trustee Schmidt called the regular meeting to order at 7:00 PM. Roll call: Schmidt – aye, Thombs – aye, Likley – absent.

Comments from the floor

- Joe Augustine – 6550 Mud Lake Road expressed his concerns regarding the excessive speed on his road. Prior to the completion of the new bridge, 40 mph signs had been installed. Those are now missing. Lee Evans, Road Supervisor, stated he would have signs reinstalled. Evans also indicated a study by ODOT would be necessary to determine if the speed limit is set properly. The current speed limit is actually 55 mph and the 40 mph signs were a suggested speed limit. Mr. Augustine has contacted the Sheriff's office and Andrew Conrad, Medina County Engineer's Office with limited results. The Trustees suggested following up again and they will do so as well.

Minutes to be approved

Schmidt makes a motion to accept the October 2, 2017 regular meeting minutes as corrected; seconded by Thombs. Roll call: Thombs- aye, Schmidt –aye, Likley – absent. The motion passes.

October 6, 2017 Special Meeting & General Business minutes approval postponed until Trustee Likley is present.

Road Report

- The Medina County Engineer's office provided estimates for the repairs on Buffham Road between Lake & Westfield Road. Black top is estimated at \$284K and Chip & Seal at \$35K. The chip & seal option would also need \$28K in shim work. Westfield Landing Road chip and seal estimate is \$12K. The boat ramp at Chippewa Lake has increased traffic on Westfield Landing. OPWC funds will not be sought for these repairs per Lee Evans since funds were just received for other projects.
- Estimates for a new sign post setter were received. RediDriver \$2,313.00 and Osburn Associates \$2,434.80. The cost will be split with Lafayette Township who will inventory and insure the equipment.

Thombs makes a motion to authorize the purchase of the RediDriver for 50% of \$2,313.00 equaling \$1,156.50 to be shared with Lafayette Township; seconded by Schmidt. Roll call: Thombs- aye, Schmidt –aye, Likley – absent. The motion passes.

- The roads layout is ready for the striping.
- Evans has called around for pricing on a new truck chassis & bodies for a 2018 purchase. \$107K has be reserved for this purchase. More information will be forthcoming.
- A foundation was poured at the cemetery but the boulder has not been set yet.
- No additional trees fell during the high wind activity on 10/15/2017.

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Cemetery

N/A

Zoning Report Carolyn Sims

- The Zoning Commission meeting scheduled October 18, 2017 has been cancelled.
- Trustees received from the ZC the approved text amendment of the East Greenwich Overlay District. The Trustees will schedule the public hearing at the next meeting.

Fire Station Report

- Small signs have been distributed throughout the Township & Village.
- The Township website now includes a banner with Levy information.

Old Business

- Solid Waste – no updates. Trustee Likley will attend the November meeting.
- Cell Tower – Mike Lyons sent the contract to American Tower who came back with some minor changes. The Fiscal Office received the one-time payment of \$30,000.00.
- Hall Rentals
 - None as of this date for October.
 - November 4, 2017 – 12 – 6 PM Baby Shower – Thombs to open, M Evans to close
 - November 11, 2017 – Westfield Farms HOA
 - The regulations for hall usage need to be reviewed to ensure no items are hung from the ceiling tiles & grid.

New Business

- Due to concerns regarding the traffic on Lake Road during weekend soccer events, a coordinated effort between the Township, North Coast owner & Sheriff's department to find an acceptable solution is necessary.
- Ryan Homes is advertising on a billboard on Route 224 just west of the Lodi Travel Center regarding living in Westfield.

Announcements

- October 21, 2017 – Fire Association Clam Bake
- November 6, 2017 – Regular Meeting 7:00 PM

Fiscal Officer's Report

Thombs makes a motion to pay the bills in the amount of \$11,418.36 as presented; seconded by Schmidt.. Roll call: Schmidt – aye, Thombs – aye, Likley - absent. The motion passes.

- These disbursements include the Quarterly payroll, 3 zoning members were not paid due to time not being submitted prior to month end.

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- Discount Drainage Supplies - \$2,266.00 - Roads
- DS Architecture - \$600.00

Reallocation of Appropriations

- \$50.00 from 2181-130-150-0000 Zoning Boards & Committee Members to 2181-130-213-0000 To Zoning Medicare

Fund Status - \$303,320.21 Checking, \$196,953.01 CD.

Correspondence

- Medina County SPCA sent a letter stating they serviced 18 animals in the Township at a cost of \$3,826.98 in 2016. They would like to be considered for an appropriation in 2018. More discussion by the board is needed.
- An e-mail was received regarding barking dogs. Although not legally binding the Township passed Resolution 2013-18 regarding nuisance animals. A certified copy was provided to the resident to pass to the Sheriff's office.
- Asst. Prosecutor Dennis Paul sent an e-mail with his decision that bonding the Trustees for WFRD is not necessary only the Fiscal Officer need to be bonded. This document will be shared with the Auditor.

The September Bank reconciliation was presented to the Trustees for their signature.

Resolutions 2017-26, 27, and 28 are also being presented for the Trustees signatures. These were all approved at the 10/2/2017 Regular Trustees Meeting.

F.O. Evans presented Ohio Revised Code 9.38 Deposit of Public Moneys as a result of an Audit finding regarding the holding of checks as related to zoning transactions. Public Moneys must be deposited within 1 day of receipt. In the past, ZI Sims has expressed the desire to hold the check until the application has been reviewed for accuracy and is finalized to proceed. This matter will be discussed with ZI Sims.

F.O. Evans stated that the current Audit has been a trying one but it is in its final stages. A meeting with the Auditor will be scheduled upon completion.

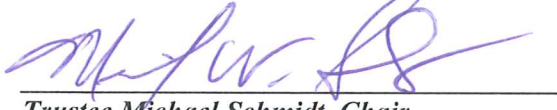
Schmidt makes a motion to adjourn at 7:58 PM; seconded by Thombs. All said aye.

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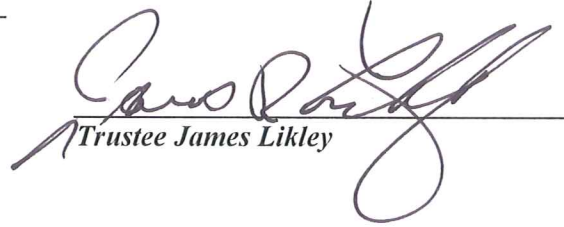
Respectfully submitted by:

Michelle English

Date approved: 11-6-17



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee William Thombs